

## Using the Bethlehem Neighbors Walking Group Forum

Welcome to Bethlehem Neighbors Walking Group, a forum to help you and other walkers connect for companionable strolls through our friendly community.

The idea is easy – post a time you’d like to go walking with a friend to our forum and then see who else wants to walk along with you. Make a plan and take a jaunt. Enjoy the scenery and savor the company.

### To use our forum by email:

1. Invite forum members for a walk
  - a. Open your email program and write a short note
  - b. The email address for our forum is [walking@bethlehemneighbors.org](mailto:walking@bethlehemneighbors.org)
  - c. The subject should be the day, date and time you want to walk (e.g. Saturday, June 5 at 1PM)
  - d. The message should just be a friendly invitation for someone to join you.
  - e. Send your message. Be patient waiting for replies – the Bethlehem Neighbors email can be slow and your neighbors might be too busy to answer right away.
  - f. When you get a response (or two or three) make a plan and enjoy your walk.
2. Respond to a forum members walk request
  - a. If you get an email from the forum that a member wants to walk when you do, respond to the email and make a plan. (Remember, everything you write can be read by all the other forum members, so be polite.)
  - b. Be sure not to change the subject line of the email when you reply, because you’ll just end up creating a new forum thread and lose the one you were responding to.
  - c. Again – enjoy your walk.

**To use the forum on-line:** Sign into your Bethlehem Neighbors member account and click on the “Forums” link on the left-hand side of the page. Scroll down the page and click on the “Walking Group” forum.

1. Invite forum members for a walk
  - a. Click “Start a New Thread” in the upper left corner.
  - b. The title of the thread should be the day, date and time you want to walk (e.g. Saturday, June 5 at 1PM)
  - c. Write a friendly invitation for someone to join you on a walk.
  - d. When you’re done, click “Post Message” at the bottom.
  - e. Check back later and see who’s responded. And have a nice walk.
2. Respond to a members walk request
  - a. Click the thread with the day, date, and time you’re interested in walking. Reply with your usual jovial sense of humor and plan a pleasant stroll.
  - b. Click “Post Message” and have a pleasant perambulation